



Report of Independent Auditors and Financial Statements

**Council on Aging – Southern California  
(A Non-Profit Corporation)**

June 30, 2023 and 2022

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## **Report of Independent Auditors**

The Board of Directors  
Council on Aging – Southern California

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Council on Aging – Southern California (the Organization, a non-profit corporation), which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Emphasis of Matter – Change in Accounting Principle***

As discussed in Note 2 to the financial statements, on July 1, 2022, the Organization adopted new accounting guidance Accounting Standards Codification Topic 842, *Leases*. Our opinion is not modified with respect to this matter.

#### ***Prior Period Summarized Comparative Financial Information***

We have previously audited the Organization's June 30, 2022 financial statements and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 2, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material aspects, with the audited financial statements from which it has been derived.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Irvine, California  
February 5, 2024

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## **Financial Statements**

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**Council on Aging – Southern California**  
**(A Non-Profit Corporation)**  
**Statements of Financial Position**  
**June 30, 2023 and 2022**

	2023	2022
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 325,093	\$ 343,207
Grants and contracts receivable	751,702	1,427,460
Pledges receivable, net	-	14,723
Investments	45,442	42,543
Prepaid expenses	111,548	150,203
Total current assets	1,233,785	1,978,136
DEPOSITS	90,477	44,926
INTANGIBLES, net	-	4,444
PROPERTY AND EQUIPMENT, net	75,958	5,328
OPERATING LEASE RIGHT-OF-USE ASSETS	1,500,374	-
Total assets	\$ 2,900,594	\$ 2,032,834
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Line of credit	\$ -	\$ 200,000
Accounts payable	50,918	324,820
Accrued expenses	375,387	322,612
Paycheck Protection Program (PPP) loan, current	59,902	59,306
Deferred revenue	-	49,000
Operating lease liability, current	347,094	-
Total current liabilities	833,301	955,738
PPP LOAN, net of current	55,430	115,332
OPERATING LEASE LIABILITY, long term, net	1,212,968	-
Total liabilities	2,101,699	1,071,070
<b>NET ASSETS</b>		
Without donor restrictions	431,695	568,720
With donor restrictions	367,200	393,044
Total net assets	798,895	961,764
Total liabilities and net assets	\$ 2,900,594	\$ 2,032,834

See accompanying notes.

**Council on Aging – Southern California**  
**(A Non-Profit Corporation)**  
**Statement of Activities (with Summarized Comparative Information)**  
**Years Ended June 30, 2023 and 2022**

	2023			2022
	Without Donor Restrictions	With Donor Restrictions	Total	Summarized Total
<b>REVENUE AND SUPPORT</b>				
Government contract revenue	\$ 6,299,236	\$ 30,000	\$ 6,329,236	\$ 5,117,254
Contributions from				
Foundations and corporations	33,429	420,406	453,835	617,954
Individuals	191,481	-	191,481	194,502
In-kind goods and services	1,017,563	-	1,017,563	753,702
Gain on partial PPP loan forgiveness	-	-	-	399,917
Special events, net	216,763	-	216,763	251,860
Participation and program fees	199,886	-	199,886	234,644
Guide income	90,125	-	90,125	19,500
Investment return, net fees	3,372	-	3,372	(1,369)
Net assets released from restrictions	476,250	(476,250)	-	-
<b>Total revenue and support</b>	<b>8,528,105</b>	<b>(25,844)</b>	<b>8,502,261</b>	<b>7,587,964</b>
<b>EXPENSES</b>				
Program services	7,631,363	-	7,631,363	6,548,917
Supporting services	705,955	-	705,955	193,559
Fundraising	327,812	-	327,812	449,339
<b>Total expenses</b>	<b>8,665,130</b>	<b>-</b>	<b>8,665,130</b>	<b>7,191,815</b>
<b>CHANGE IN NET ASSETS</b>	<b>(137,025)</b>	<b>(25,844)</b>	<b>(162,869)</b>	<b>396,149</b>
<b>NET ASSETS, beginning of year</b>	<b>568,720</b>	<b>393,044</b>	<b>961,764</b>	<b>565,615</b>
<b>NET ASSETS, end of year</b>	<b>\$ 431,695</b>	<b>\$ 367,200</b>	<b>\$ 798,895</b>	<b>\$ 961,764</b>

See accompanying notes.



**Council on Aging – Southern California**  
**(A Non-Profit Corporation)**  
**Statement of Functional Expenses (with Summarized Comparative Information)**  
**Years Ended June 30, 2023 and 2022**

	2023			2022	
	Program Services	Supporting Services	Fundraising	Total	Summarized Total
Salaries and wages	\$ 4,053,565	\$ 368,506	\$ 184,253	\$ 4,606,324	\$ 3,704,333
Employee benefits	313,905	28,537	14,268	356,710	326,060
Payroll taxes	295,814	26,892	13,446	336,152	273,943
Total personnel expenses	4,663,284	423,935	211,967	5,299,186	4,304,336
Consulting and professional fees	1,166,375	187,105	27,920	1,381,400	1,034,144
Advertising and public relations	647,130	6,604	6,603	660,337	472,551
Rent and leasing	393,308	37,373	18,686	449,367	537,484
Program expenses	130,594	-	34,715	165,309	204,263
Supplies	144,350	-	-	144,350	123,075
Telephone	106,038	9,640	4,820	120,498	96,430
Travel and mileage	89,357	451	451	90,259	57,037
Printing and graphic design	75,300	-	2,329	77,629	67,985
Staff training	39,269	3,570	1,785	44,624	59,730
Amortization expense	17,790	-	-	17,790	39,618
Office expenses	32,693	2,156	1,078	35,927	47,256
Equipment repair and maintenance	31,343	2,849	1,425	35,617	17,300
Insurance	15,166	16,457	645	32,268	27,944
Dues and subscriptions	22,537	289	6,068	28,894	28,893
Worker's compensation insurance	21,863	1,988	994	24,845	21,900
Banking fees	10,284	1,469	6,611	18,364	17,152
Depreciation	14,947	498	1,162	16,607	10,926
Interest expense	-	10,771	-	10,771	10,859
Postage and shipping	8,796	800	400	9,996	8,135
Volunteer and donor recognition	939	-	153	1,092	2,161
Development and fundraising	-	-	-	-	5,636
Total expenses	<u>\$ 7,631,363</u>	<u>\$ 705,955</u>	<u>\$ 327,812</u>	<u>\$ 8,665,130</u>	<u>\$ 7,194,815</u>

See accompanying notes.

**Council on Aging – Southern California**  
**(A Non-Profit Corporation)**  
**Statements of Cash Flows**  
**Years Ended June 30, 2023 and 2022**

	2023	2022
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ (162,869)	\$ 396,149
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities		
Unrealized (gain) loss on investments, net related fees	(2,719)	1,502
Noncash operating lease expense	59,688	-
Gain on partial PPP loan forgiveness	-	(399,917)
Interest and dividend income, net	(180)	(133)
Deferred rent	-	(24,791)
Depreciation	16,607	10,926
Changes in operating assets and liabilities		
Grants and contracts receivable, net	675,758	(616,744)
Pledges receivable	14,723	(723)
Prepaid expenses	38,655	23,704
Deposits	(45,551)	(8,211)
Accounts payable	(273,902)	84,720
Accrued expenses	52,773	(12,504)
Deferred revenue	(49,000)	49,000
	<u>323,983</u>	<u>(497,022)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Cash paid for property and equipment	(82,793)	(2,910)
	<u>(82,793)</u>	<u>(2,910)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from line of credit	1,812,308	200,000
Payments on line of credit	(2,012,308)	-
Repayment of PPP loan	(59,304)	(14,845)
	<u>(259,304)</u>	<u>185,155</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	(18,114)	(314,777)
<b>CASH AND CASH EQUIVALENTS, beginning of year</b>	<u>343,207</u>	<u>657,984</u>
<b>CASH AND CASH EQUIVALENTS, end of year</b>	<u>\$ 325,093</u>	<u>\$ 343,207</u>
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Cash paid for interest	<u>\$ 10,771</u>	<u>\$ 10,859</u>
<b>SUPPLEMENTAL DISCLOSURE OF NONCASH FINANCING ACTIVITIES</b>		
Partial forgiveness of Paycheck Protection Program loan	<u>\$ -</u>	<u>\$ 399,917</u>

See accompanying notes.

# **Council on Aging – Southern California** **(A Non-Profit Corporation)** **Notes to Financial Statements**

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## **Note 1 – Organization**

Council on Aging – Southern California (the Organization), formerly known as Council on Aging – Orange County, is a nonprofit organization whose mission is to promote the independence, health, and dignity of older adults through compassion, education, and advocacy. The Organization provides the following services:

*Advocates for Nursing Home Residents (Long-Term Care Ombudsman Services)* – State certified long-term care Ombudsmen protect the rights of approximately 28,000 (unaudited) older and disabled adults in Orange County and 14,000 (unaudited) in Riverside County who reside in skilled nursing and long-term residential care facilities. The long-term care Ombudsmen make announced and unannounced visits to 1,600 (unaudited) facilities across both counties. Certified Ombudsmen successfully complete a 36-hour certification training program and log 12 hours of mentored field training. To maintain their certification, Ombudsmen receive 1-2 hours a month of in-service training from experts in the field of gerontology and presentations on other relevant topics.

*Health Insurance Counseling and Advocacy Program (HICAP)* – HICAP provides educational seminars and individual counseling for Medicare and related insurance coverage, as well as unbiased information and assistance with original Medicare, HMOs, Medigap plans, Medi-Cal, employer health plans, long-term care insurance, and military benefits. Counseling is available in person at more than 92 sites throughout Southern California. Volunteers must complete 28 hours of training, 15 hours of internship, and pass a California Department of Aging test.

*Senior Protection Program (SPP)* – The program provides educational awareness of financial elder abuse issues on a national and community level while providing referrals to appropriate agencies for the investigation of financial abuse cases. SPP is also part of the Financial Abuse Specialist Team (FAST), which is a multi-disciplinary volunteer group that assists Adult Protective Services, the Ombudsmen, law enforcement, and attorneys in resolving complicated matters of abuse.

*Friendly Visitor Program* – This program provides frail, isolated, older adults and persons with disabilities who have no family members or support system with healthy companionships, social interaction, and nurturing relations to help them achieve mental, physical, and spiritual health.

*Answers Guide* – The Council publishes and distributes an online 128-page Answers Guide which includes information on health care, caregiving, housing, finance, legal, insurance, community resources, as well as helpful checklists. In addition to promoting the Organization's programs and services, Answers Guide assists in connecting seniors and those who care for them with information and resources.

*Preventative Mental Health Department (PMHD)* – This program is designed to identify and reduce mental health symptoms and risks in isolated and older adults in Orange County. The goal of the program is to increase social functioning by reconnecting clients with meaningful community activities that reinforce healthy life patterns and good mental health. To volunteer, individuals must complete a 2½ hour training session, attend in-service meetings, and participate in ongoing monitoring from Organization staff.

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*SmileMakers Program* – Volunteer service and fundraising group that coordinates, solicits, and distributes donated personal holiday gifts to individuals in licensed care facilities throughout Orange and Riverside Counties.

*Reconnect – Early Intervention Services for Older Adults (EISOA)* – This program is designed to identify and reduce mental health symptoms and risks in isolated and older adults in Orange County. The goal of the program is to increase social functioning by reconnecting clients with meaningful community activities that reinforce healthy life patterns and good mental health.

*Concierge Care Navigators (CCN)* – This program is led by a registered nurse and gerontologist team who specialize in geriatric care management and advocacy. CCN nurses create online personalized care plans for clients in conjunction with their family and health care providers. The plan includes medical and non-medical goals and is accessible 24 hours a day and seven days a week. CCN nurses work with clients to implement each plan and provide advice, insight, and support.

**Note 2 – Summary of Significant Accounting Policies**

**Funding** – The Organization receives funding primarily from government contracts. In addition, the Organization receives grants from foundations and corporations, donations from individuals, special event revenue, and Answers Guide advertising income.

**Basis of presentation** – The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). Net assets and revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

*Net assets without donor restrictions* – Net assets available for use in general operations and not subject to donor or certain grantor restrictions. The Organization’s Board of Directors has designated certain net assets be reserved for future program use. Total board-designated reserves at June 30, 2023 and 2022, were \$45,442 and \$42,543, respectively.

*Net assets with donor restrictions* – Net assets subject to donor or certain grantor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Expirations of net assets with donor restrictions are reported as reclassifications between the applicable classes of net assets.

**Council on Aging – Southern California**  
**(A Non-Profit Corporation)**  
**Notes to Financial Statements**

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**Use of estimates** – The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Investments** – The Organization’s investments are carried at fair value. Unrealized gains and losses have been reflected in the statement of activities as increases or decreases in net assets without donor restrictions, net of related investment expenses.

**Fair value measurements** – The Organization defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Organization measures fair value under a framework that provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements).

An asset or liability’s fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

**Cash and cash equivalents** – For the purpose of reporting cash flows, cash and cash equivalents include operating cash held in banks, money market funds, and short-term investments with an original maturity of three months or less. The Organization maintains its cash balances in a financial institution, the balances of which may, at times, exceed federally insured limits.

**Contributions and pledges** – Unconditional contributions and pledges are recognized at fair value when received or when the donor makes an unconditional promise to give to the Organization. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

The Organization uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years’ experience and management’s analysis of specific promises made.

In June 2021, the Organization became aware that it was named as a beneficiary of a trust. However, due to the underlying assets that secured the trust and the uncertainty in its fair value at the time these statements were made available, the Organization did not record a receivable for the gift at June 30, 2023 and 2022.

Donated in-kind goods are recorded at their fair value when an unconditional promise to give has been made or when goods have been received. The value of the donation is based on appraisal and other objective bases for determining the value or, in certain instances, based on management’s best estimate of the fair value.

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Contributions of donated noncash assets are recorded at their fair values in the period received. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills are provided by individuals possessing those skills, would typically need to be purchased if not provided by donation, and are recorded at their fair values in the periods received.

No non-financial assets were monetized during the years ended June 30, 2023 and 2022. In-kind contributions consisted of the following for the years ended June 30:

	2023	2022	Utilization in Programs/Activities	Donor Restrictions	Valuation Techniques and Inputs
Specialist volunteers	\$ 873,213	\$ 630,627	Ombudsmen, HICAP, Friendly Visitor, and EISOA programs	No associated donor restrictions	Estimated fair value based on an hourly rate from online published sources
Tangible items	144,350	123,075	SmileMakers Program	No associated donor restrictions	Estimated fair value based on current cost of similar items in the market.
Total	<u>\$ 1,017,563</u>	<u>\$ 753,702</u>			

**Grants and contracts receivable** – The Organization receives a majority of its total revenue under various governmental grants with the Counties of Orange, San Bernardino, and Riverside and each of their various departments which pay the Organization based on units of service provided or reimbursable costs as defined by the grants. Revenue from these government grants is considered nonreciprocal, meaning there is not a fair value exchange received by the granting agency for the services performed by the Organization, since the beneficiary of each grant is the general public. Therefore, revenue is recognized like a contribution. If the grant is conditional, there is a right to return and a barrier to entitlement exists, and revenue is recognized when the barrier is considered overcome and as allowable expenditures under such agreements are incurred. This revenue is recorded as an increase to net assets without donor restrictions.

Any difference between allowable expenses incurred and the total funds received (not to exceed the grant maximum) is recorded as deferred revenue and is recognized as revenue in future periods as allowable costs are incurred. At June 30, 2023 and 2022, the Organization did not have any deferred revenue related to conditional grants.

The compensation and reimbursements recorded under these grants are subject to audit. Management believes that material adjustments will not result from subsequent audits.

The Organization's grants receivable are unsecured and primarily consist of reimbursements due from contracted government grant reimbursement requests within one year. On a periodic basis, the Organization evaluates outstanding grants receivable and establishes an allowance based upon a history of past write-offs and collections as well as current credit conditions. Management believes that grants receivable are fully collectible at June 30, 2023 and 2022, and as such, no allowance for uncollectible accounts has been recorded.

**Prepaid expenses and deposits** – Prepaid expenses represent amounts paid prior to the respective year end for which the benefit received will occur in subsequent fiscal years. Deposits are amounts paid on lease agreements that are expected to be refunded at the end of the lease term unless renewed.

**Council on Aging – Southern California**  
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**Deferred revenue / Answers Guide income** – The Organization receives prepaid advertising and fees in relation to an annual Answers Guide that it publishes. Amounts received in advance are deferred and revenue is recognized when the Answers Guide is released.

**Concentration of credit risk** – The assets that potentially subject the Organization to concentrations of credit risk consist of cash and cash equivalents, investments, grants and contracts receivable, and pledges receivable.

At times, balances in the Organization's cash and investment accounts exceed the Federal Deposit Insurance Corporation (FDIC) and Securities Investors Protections Corporation (SIPC) limits. The Organization invests in various investment securities. Investment securities are exposed to various risk factors such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the value of investment securities will occur in the near term and that such changes could materially affect investment balances and the amounts reported in the statements of financial position.

The Organization is also potentially subject to concentrations of credit risk in its accounts receivable. Credit risk with respect to receivables is limited due to the majority of accounts receivable being due from state and local governmental agencies. Management therefore does not believe significant credit risks exist at June 30, 2023.

**Intangibles** – Intangible assets resulted from the acquisition of certain customer lists for \$20,000 in 2020 and were recorded at fair value at the date of acquisition. These assets are being amortized on a straight-line basis over an estimated useful life of 3 years. Accumulated amortization at June 30, 2023, was \$20,000.

**Property and equipment** – Property and equipment greater than \$1,000 are recorded at cost with the exception of donated equipment, which is stated at fair value at the date of receipt. Depreciation and amortization are calculated using the straight-line method over the estimated useful lives of the assets, which are determined to be three to ten years. Leasehold improvements are amortized using the straight-line method over the shorter of their estimated lives or the term of the lease.

When property and equipment are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and the resulting gain or loss is credited or charged to operations. Normal repairs and maintenance are expensed as incurred. Expenditures that materially adapt, improve, or alter the nature of the underlying assets are capitalized.

Management of the Organization assesses the recoverability of property and equipment whenever events or changes in circumstances indicate that the historical cost carrying value of an asset may no longer be appropriate. The evaluation is performed by determining whether the depreciation and amortization of such assets over their remaining lives can be recovered through projected undiscounted cash flows. The amount of impairment, if any, is measured based on fair value and is charged to operations in the period in which such impairment is determined by management. As of June 30, 2023 and 2022, management has not identified any impairment of long-lived assets. There can be no assurance, however, that market conditions will not change or demand for the Organization's services will continue, which could result in impairment of long-lived assets in the future.

**Council on Aging – Southern California**  
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**Notes to Financial Statements**

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**Income taxes** – The Organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (the Code) and the corresponding provisions of the California Revenue and Taxation Code. Accordingly, no provision for income taxes is included in the accompanying financial statements. The Organization is subject, however, to federal and California income taxes on unrelated business income as stipulated in the Code.

The Organization recognizes the impact of tax positions in the financial statements if that position is more likely than not of being sustained on audit, based on the technical merits of the position. To date, the Organization has not recorded any uncertain tax positions. The Organization recognizes potential accrued interest and penalties related to uncertain tax positions in income tax expense. During the years ended June 30, 2023 and 2022, the Organization did not recognize any amount in potential interest and penalties associated with uncertain tax positions.

**Special events** – Revenues and expenses applicable to the Organization's special events are deferred and later recognized at the time when such events occur.

**Advertising expenses** – The Organization expenses the costs of advertising as incurred. The total expense was \$660,337 and \$472,551 for the years ended June 30, 2023 and 2022, respectively.

**Expense allocation** – The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and in the statement of functional expenses. Accordingly, certain costs have been allocated among the program services, supporting services, and fundraising based on estimated usage. Usage is calculated using an appropriate methodology such as percentage of staff time.

**Risks and uncertainties** – Certain services of the Organization are governed by grants and contracts from governmental agencies and private sources. There can be no assurance that the Organization will be able to obtain future grants as deemed necessary by management, although management believes that there is no current indication that grants and contracts are in jeopardy. The loss of certain current grants, or the inability to obtain future grants, could have an adverse effect on the Organization's financial position and results of operations. Failure of the Organization to comply with applicable regulatory requirements can result in, among other things, loss of funding, warning letters, fines, injunctions, and civil penalties.



**Council on Aging – Southern California**  
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**Recently adopted accounting pronouncements** – The Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-02, *Leases (Topic 842) Accounting Standards Codification (ASC Topic 842)*, which increases transparency and comparability among entities by recognizing right-of-use (ROU) assets and lease liabilities on the statement of financial position and requires disclosure of key information about leasing arrangements. The organization adopted ASC Topic 842 effective July 1, 2022, utilizing the transition method for adoption provided in ASU 2018-11 such that prior period amounts are not adjusted and continue to be reported in accordance with ASC 840, *Leases*. The Organization determines if an arrangement is a lease at inception. ROU assets and liabilities for operating leases are recognized at the commencement date based on the present value of lease payments over the lease term. The Organization has elected to use the practical expedient to use a risk-free rate as the discount rate for all leases for a period comparable to the lease term. The lease term may include an option to extend or terminate early when exercise of that option is considered reasonably certain. Reductions to operating lease ROU assets are recognized as lease cost on a straight-line basis over the lease term. See Note 11 for additional information on leases.

**Recently issued accounting pronouncements** – In June 2016, the FASB issued ASU 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Statements*, which creates a new credit impairment standard for financial assets measured at amortized cost. The ASU requires financial assets measured at amortized cost to be presented at the net amount expected to be collected, through an allowance for credit losses that are expected to occur over the remaining life of the asset, rather than incurred losses. The measurement of credit losses for newly recognized financial assets (other than certain purchased assets) and subsequent changes in the allowance for credit losses are recorded in the statements of activities as the amounts expected to be collected change. The ASU is effective for fiscal years beginning after December 15, 2022. Management is in the process of evaluating the impact of this accounting pronouncement.

**Reclassifications and comparative totals** – Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between reporting periods presented.

**Subsequent events** – Subsequent events have been evaluated by the Organization through February 5, 2024, which is the date these financial statements were available to be issued, and no subsequent events have arisen, other than those described in these financial statements, that would require disclosure.

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**Note 3 – Liquidity and Availability of Resources**

The following reflects the Organization's financial assets as of June 30:

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 325,093	\$ 343,207
Grants and contracts receivable, net	751,702	1,427,460
Pledges receivable	-	14,723
Investments	<u>45,442</u>	<u>42,543</u>
 Total financial assets	 1,122,237	 1,827,933
 Less		
Net assets with board designations	(45,442)	(42,543)
Net assets with donor restrictions	<u>(367,200)</u>	<u>(393,044)</u>
 Financial assets available to meet cash needs for general expenditures within one year	 <u>\$ 709,595</u>	 <u>\$ 1,392,346</u>

The Organization manages its financial assets so they are available as obligations become due. The Organization considers programs which are ongoing, major, and central to its annual operations as general expenditures. The Organization manages its liquidity with the principle of maintaining adequate liquid assets to fund near-term operating needs and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be met. Investments are available to draw on as needed. The Organization also had a line of credit available to draw from to meet their general cash needs (Note 7).

**Note 4 – Pledges Receivable**

Unconditional promises from foundations and individuals to give (pledges) as of June 30, 2023 and 2022, were \$0 and \$14,723, respectively.

**Note 5 – Investments**

**Investment held in trust** – The Organization has outsourced the management of its board designated fund to the Orange County Community Foundation (OCCF). The oversight of the investment portfolio is the responsibility of the OCCF Investment Committee whose members are appointed by and serve the OCCF Board of Directors, and which shall administer the investment portfolio in compliance with all written policies approved by the OCCF Board. Annual distributions are subject to the policies of the OCCF.

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The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future values. Furthermore, although the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

All of the Organization's assets are measured at fair value on a recurring basis. The Organization's investments consist entirely of an investment held in trust (Level 3) as of June 30, 2023 and 2022. The following table sets forth a summary of changes in the fair value of the investment held in trust with OCCF for the years ended June 30:

Balance, June 30, 2021	\$ 43,912
Interest and dividend income	133
Fees	(442)
Unrealized losses	<u>(1,060)</u>
Balance, June 30, 2022	42,543
Interest and dividend income	180
Fees	(437)
Unrealized gains	<u>3,156</u>
Balance, June 30, 2023	<u><u>\$ 45,442</u></u>

**Note 6 – Property and Equipment**

Property and equipment at June 30 consisted of:

	<u>2023</u>	<u>2022</u>
Office furniture and equipment	\$ 159,660	\$ 416,732
Leasehold improvements	68,451	74,329
Vehicles	<u>31,716</u>	<u>31,716</u>
	259,827	522,777
Less: accumulated depreciation	<u>(183,869)</u>	<u>(517,449)</u>
	<u><u>\$ 75,958</u></u>	<u><u>\$ 5,328</u></u>

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**Note 7 – Line of Credit**

The Organization maintains a line of credit with a financial institution that provides the Organization funding up to \$500,000 through April 1, 2023. The line is secured by substantially all the assets of the Organization and bears interest at the published prime rate plus 1.5% per annum. This amounted to an effective interest rate of 9.75% as June 30, 2023. There were \$0 and \$200,000 outstanding on the line of credit as of June 30, 2023 and 2022. The line of credit was renewed on March 1, 2023, for \$500,000 through April 1, 2024.

**Note 8 – Special Events**

The Organization conducts special events in order to assist in program operations. All events are conducted in accordance with applicable federal, state, and local laws and ordinances. All revenues received from such events in excess of expenses are used for program operations.

For the years ended June 30, special events revenue and expenses were as follows:

	<u>2023</u>	<u>2022</u>
Revenue	\$ 320,162	\$ 341,840
Expenses	<u>(103,399)</u>	<u>(89,980)</u>
	<u>\$ 216,763</u>	<u>\$ 251,860</u>

**Note 9 – Retirement Plan**

The Organization's employees participate in a tax-deferred annuity plan qualified under Section 403(b) of the Code. The plan covers all eligible employees of the Organization. The employees may make contributions to the plan up to the maximum amount allowed by the Code. The Organization does not make matching contributions toward the plan.

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**Note 10 – Net Assets with Donor Restrictions**

Net assets with donor restrictions consisted of the following as of June 30:

	<u>July 1, 2022</u>	<u>Additions</u>	<u>Releases</u>	<u>June 30, 2023</u>
SmileMakers and Friendly Visitor	\$ 218,930	\$ 277,831	\$ (269,872)	\$ 226,889
Ombudsman	23,705	-	(3,197)	20,508
Other various program and time restrictions	<u>150,409</u>	<u>172,575</u>	<u>(203,181)</u>	<u>119,803</u>
	<u>\$ 393,044</u>	<u>\$ 450,406</u>	<u>\$ (476,250)</u>	<u>\$ 367,200</u>
	<u>July 1, 2021</u>	<u>Additions</u>	<u>Releases</u>	<u>June 30, 2022</u>
SmileMakers and Friendly Visitor	\$ 180,650	\$ 280,300	\$ (242,020)	\$ 218,930
Ombudsman	18,226	10,000	(4,521)	23,705
Other various program and time restrictions	<u>110,647</u>	<u>285,500</u>	<u>(245,738)</u>	<u>150,409</u>
	<u>\$ 309,523</u>	<u>\$ 575,800</u>	<u>\$ (492,279)</u>	<u>\$ 393,044</u>

**Note 11 – Leases**

**Facility leases** – The Organization maintains non-cancellable long-term operating lease agreements for facilities in Irvine and Riverside, California, requiring monthly rents ranging from \$6,000 to \$29,000 through August 2027.

The components of the lease expense for the year ended June 30, 2023, were as follows:

Operating lease expense	\$ 395,215
Short-term lease expense	<u>54,152</u>
Total lease expense	<u>\$ 449,367</u>

The following table provides supplemental information related to the Organization's operating lease as of June 30, 2023:

Cash paid for amounts included in measurements of lease liabilities	
Operating cash flows from operating leases	\$ 364,565
ROU assets obtained in exchange for new operating lease liabilities	\$ 1,868,200
Weighted-average remaining lease term in years for operating leases	4.03
Weighted-average discount rate for operating leases	3.11%

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The undiscounted cash flows for future maturities of the Organization's operating lease liabilities and the reconciliation of the undiscounted cash flows to the operating lease liabilities recognized in the statement of financial position are as follows:

	<u>Operating Leases</u>
Years Ending June 30,	
2024	\$ 390,131
2025	403,156
2026	416,181
2027	430,820
2028	<u>20,498</u>
Total undiscounted cash flows	1,660,786
Less: present value discount	<u>(100,724)</u>
Total operating lease liabilities	<u>\$ 1,560,062</u>

The Organization has not restated the prior-year information for the adoption of ASC 842. Total operating lease rental expense under ASC Topic 840, *Leases*, for the year ended June 30, 2022, was approximately \$386,000. As previously disclosed, the minimum future lease payments under noncancelable leases under the previous lease guidance as of June 30, 2022 was:

2023	\$ 386,714
2024	398,309
2025	409,611
2026	377,925
2027	<u>346,224</u>
	<u>\$ 1,918,783</u>

The Organization also maintains short-term operating leases for offices in Hemet and Palm Desert, California, requiring minimum monthly rents ranging from \$100 to \$400 per month. The total facility rental expense, including common area maintenance charges, was \$420,693 and \$511,395 for the years ended June 30, 2023 and 2022, respectively.

**Note 12 – Paycheck Protection Program (PPP) Loan**

The Organization received a loan from a bank in the amount of \$589,400 under the PPP established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The loan is subject to a note dated May 3, 2020. In December 2021, the Organization applied for and received partial forgiveness of approximately \$400,000. The loan bears interest at a rate of 1% and is payable in monthly installments of principal and interest over 24 months beginning approximately 16 months from the date of the note. The loan may be repaid at any time with no prepayment penalty. The loan has been recognized as debt in the accompanying statements of financial position as of June 30, 2023.

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Future minimum annual principal payments due under PPP Loan outstanding as of June 30, 2023, for the fiscal year ending June 30 and then after are as follows:

2024	\$ 59,904
2025	<u>55,430</u>
	<u>\$ 115,334</u>

**Note 13 – Risks and Uncertainties**

During March 2020, the World Health Organization declared the spread of Coronavirus disease, or COVID-19, a worldwide pandemic. The related adverse public health developments, including orders to shelter-in-place, travel restrictions, and mandated business closures, have adversely affected workforces, organizations, their customers, clients, economies, and financial markets globally, leading to increased market volatility and disruptions in normal business operations, including the Organization's operations.

The Organization has been closely monitoring the impact of COVID-19 on its operations, including the impact on the adults it supports, providers, and its employees. The duration and intensity of the pandemic are uncertain but may influence future budgeting decisions for the Organization's funders, donor decisions, and investment performance.